附件2：

项目编号:

**北京市总工会购买服务项目申报表**

项目类别及方向：

项 目 名 称：

申 报 单 位：

填 表 日 期：

北京市总工会制表

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| |  | | --- | | **一、基本信息** |  |  |  |  |  | | --- | --- | --- | --- | | 项目名称 |  | | | | 项目类别 |  | 项目方向 |  | | 申报单位： |  | | | | 通讯地址： |  | | | | 邮政编码： |  | | | | 电子邮箱： |  | | | | 电话： |  | | | | 传真： |  | | | | **项目负责人** | | | | | 姓名： |  | 职务： |  | | 办公室电话： |  | 手机： |  | | **项目联系人** | | | | | 姓名： |  | 职务： |  | | 办公室电话： |  | 手机： |  | | 计划执行开始时间： |  | 计划执行结束时间： |  |  |  | | --- | | **二、组织信息** |  |  |  |  |  | | --- | --- | --- | --- | | 机构全称： |  | 组织机构代码： |  | | 法定代表人： |  | 法人代码： |  | | 机构成立时间： |  | 发证机关级别： |  | | 业务主管单位 |  | 通讯地址： |  | | 组织性质： |  | | | | 业务范围： |  | | | | 秘书长（或相当领导） |  | 秘书长手机： |  | | 联系人： |  | 联系人电话： |  | | 联系人手机： |  | 联系人职务： |  | | 单位党员人数： |  | 是否成立党组织： |  | | 党组织成立时间： |  | | | | 党组织书记： |  | 党组织联系电话： |  | | 是否成立工会组织： |  | 工会主席（负责人）： |  | | 工会联系电话： |  | 是否财政拨款单位： |  | | 机构人数: | 专职工作人数： 人 兼职人数： 人 工作人员总数： 人 | | | | 会员数： | 单位会员（或合作单位）数： 人 个人会员（或志愿者）数： 人 会员总数： 人 | | | | 专业人员情况： |  | | | | 单位简介： |  | | |      |  | | --- | | **三、项目论证** |  |  | | --- | | **1、项目的必要性** |  |  |  | | --- | --- | | 项目的必要性 |  |  |  | | --- | | **2、项目前期调研情况** |  |  |  |  |  | | --- | --- | --- | --- | | 是否有前期调研 |  | | | | 调研区域  (50字以内) |  | | | | 调研人群  (50字以内) |  | | | | 调研人数 |  | | | | 调研开始时间 |  | 调研结束时间 |  | | 调研结果  (200字以内) |  | | | | 备注  (50字以内) |  | | |  |  | | --- | | **3、项目已有基础** |  |  |  | | --- | --- | | 项目已有基础  (是否承接过类似项目以及人、财、物方面的准备,限200字以内) |  |  |  | | --- | | **4、项目内容及进度安排** |  |  |  | | --- | --- | | 项目内容及进度安排  (1000字以内) |  |  |  | | --- | | **5、项目预期效果** |  |  |  |  |  | | --- | --- | --- | --- | | 项目工作人员 | 专职人数： 人 兼职人数： 人 志愿者人数： 人 专家人数： 人 | | | | 工作人员中持有社工证书人数 |  | | | | 项目重点实施区域  (50字以内) |  | | | | 拟合作的工会组织 |  | | | | 项目服务人群  (50字以内) |  | | | | 预计服务对象满意率（%） |  | | | | 项目受益人次 |  | 其中非公企业职工受益人次 |  | | 项目开展活动次数 |  | | | | 项目活动参加单位数量 |  | 项目活动参与人次 |  | | 项目组织座谈次数 |  | 项目举办讲座次数 |  | | 项目培训学员人次 |  | 项目心理辅导人次 |  | | 项目下发书籍册数 |  | 项目发放宣传资料册数 |  | | 项目发放调研问卷份数 |  | 项目调研问卷回收率（%） |  | | 项目是否创办刊物 |  | | | | 项目刊物名称 |  | 刊物印发期数 |  | | 其他 |  | | |  |  | | --- | | **6、项目评述** |  |  |  | | --- | --- | | 项目创新性  (150字以内) |  | | 项目可推广性  (150字以内) |  | | 预期社会效益  (150字以内) |  | | 项目备注  (150字以内) |  |   **四、项目经费预算** |
| **项目资金使用计划** |

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| --- | --- | --- | --- | --- | --- |
|  | | | | | |
| 活动名称： | | | | | |
| 序号 | 经费开支明细 | 单价（元） | 数量 | 金额（元） | 资金来源 |
|  |  |  |  |  |  |
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| 活动费用总计 |  |  |  |  |  |

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| --- | --- | --- | --- | --- |
| 申请经费（单位万元） |  | | 自筹资金（单位万元） |  |
| 项目总经费（单位万元） | |  | | |
| 本项目其他资金来源情况 | |  | | |

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| --- | --- | --- |
| **五、真实性承诺** | | |
| 本组织近三年无重大违法犯罪记录，确认项目申报内容的真实性，并愿意承担相应责任。 |  |  |

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| 承诺单位： |
| 法定代表人： |
| 承诺时间： |

另：附加单位资质、社会组织评估等级、年审、党建工建（复印件加盖公章）及近3年来开展服务活动和获奖等情况（文字、图片）